



Family Medicine Kettering Health
Delineation of Privileges

Applicant's Name

Instructions:

- 1. Click the Request checkbox to request a group of privileges.
2. Uncheck any privileges you do not want to request in that group.
3. Check off any special privileges you want to request.
4. Sign/Date form and submit with required documentation
5. Applicants have the burden of producing information deemed adequate by the Hospital for a proper evaluation of current competence, current clinical activity, and other qualifications and for resolving doubts related to qualification of requested privileges.

Department Chair: Check the appropriate box for recommendation on the last page of this form. If recommended with conditions or not recommended, provide condition or explanation on the last page of this form.

NOTE: Privileges granted may only be exercised at the site(s) and setting(s) that have the appropriate equipment, license, beds, staff, and other support required to provide the services defined in this document. Site-specific services may be defined in hospital or department policy.

This document is focused on defining qualifications related to competency to exercise clinical privileges. The applicant must also adhere to any additional organizational, regulatory, or accreditation requirements that the organization is obligated to meet. If called for patient care, all members of the Family Medicine Clinical Service must be able to respond within 30 minutes or have an alternate who can respond within 30 minutes.

Required Qualifications

Education/Training Successful completion of an Accreditation Council for Graduate Medical Education (ACGME) - or American Osteopathic Association (AOA) - accredited residency in Family Medicine or Emergency Medicine.

Certification Current certification or active participation in the examination process, with achievement of certification within six years of completion of residency, leading to certification in Family Medicine by the American Board of Family Medicine or the American Osteopathic Board of Family Physicians or Emergency Medicine by the American Board of Emergency Medicine or the American Osteopathic Board of Emergency Medicine.

Clinical Experience (Initial) Applicants for initial appointment must be able to demonstrate provision of care, reflective of the scope of privileges requested, for at least 24 inpatients as the attending physician during the past 12 months or demonstrate successful completion of an ACGME-or AOA-accredited residency, clinical fellowship or research in a clinical setting within the past 12 months.

Clinical Experience (Reappointment) Current demonstrated competence and an adequate volume of experience with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes. Evidence of current ability to perform

privileges requested is required of all applicants for renewal of privileges.

Additional Qualifications If called for patient care, all members of the Family Medicine Clinical Service must be able to respond within 30 minutes or have an alternate who can respond within 30 minutes.

Professional Practice Evaluation All new clinical privileges granted are subject to focused professional evaluation as follows:
Retrospective medical record review of Five (5) patient encounters.

CORE Privileges - INPATIENT Family Medicine

Description: To be eligible to apply for core privileges in INPATIENT family medicine, the initial applicant must meet the following criteria:

Qualifications	
Education/Training	Successful completion of an Accreditation Council for Graduate Medical Education (ACGME) - or American Osteopathic Association (AOA) - accredited residency in family practice. Provision of care, reflective of the scope of privileges requested, for at least 24 inpatients as the attending physician during the past 12 months.
Certification	Current certification or active participation in the examination process, with achievement of certification within six years of completion of residency, leading to certification in family medicine by the American Board of Family Medicine or the American Osteopathic Board of Family Physicians. AND Current ACLS certification is required for INPATIENT privileges
Clinical Experience (Reappointment)	Current demonstrated competence and an adequate volume of experience with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes. Evidence of current ability to perform privileges requested is required of all applicants for renewal of privileges.
Additional Qualifications	If called for patient care, all members of the Family Medicine Clinical Service must be able to respond within 30 minutes or have an alternate who can respond within 30 minutes.

KHMC	KHMB	KHTR	SOIN	KHGM	KHDO	KHHM	Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
							- Currently granted privileges
							INPATIENT Family Medicine Core Privileges
							Admit, evaluate, diagnose, treat, and provide consultation to patients with common and complex illnesses, diseases, and functional disorders of the circulatory, dermatologic, respiratory, renal, endocrine, metabolic, musculoskeletal, hematopoietic, gastroenteric, neurologic, basic psychiatric and genitourinary systems. Admit, evaluate, and provide care to patients in the intensive care setting in conformance with unit policies. Assess, stabilize, and determine disposition of patients with emergent conditions consistent with medical staff policy regarding emergency and consultative call services. The core privileges in the specialty include the procedures on the below procedure list and such other procedures that are extensions of the same techniques and skills. The core INPATIENT privileges include the procedure list below and such other procedures that are extensions of the same techniques and skills.
							Abscess incision and drainage
							Arterial blood sampling
							Arthrocentesis and joint injection
							Anesthesia limited to local anesthetics and uncomplicated peripheral nerve blocks
							Bladder catheterization
							Blood component transfusion therapy

							Cardioversion, emergent
							EKG interpretation, including rhythm strip
							Epistaxis management including simple cautery and packing
							External transcutaneous pacing
							Imaging interpretation for plain film radiography, preliminary interpretation
							Laceration repair, simple uncomplicated
							Laryngoscopy, direct or indirect
							Management of uncomplicated closed fractures and dislocations
							Management of basic adult psychiatric care including overdose and withdrawal
							NG/OG tube placement
							Pericardiocentesis, emergent
							Peripheral venous access
							Removal of superficial foreign body from skin, eyes, ears
							Resuscitation
							Skin biopsy and simple excision
							Ventilator management

CORE Privileges - Family Medicine - Rural Health Clinics (RHC)

Description: To be eligible to apply for core privileges in - Rural Health Clinics (RHC) family medicine, the initial applicant must meet the following criteria:

Qualifications	
Education/Training	Successful completion of an Accreditation Council for Graduate Medical Education (ACGME) - or American Osteopathic Association (AOA) - accredited residency in Family Medicine or Emergency Medicine.
Certification	Current certification or active participation in the examination process, with achievement of certification within six years of completion of residency, leading to certification in Family Medicine by the American Board of Family Medicine or the American Osteopathic Board of Family Physicians or Emergency Medicine by the American Board of Emergency Medicine or the American Osteopathic Board of Emergency Medicine.
Clinical Experience (Initial)	Applicants for initial appointment must be able to demonstrate provision of care, reflective of the scope of privileges requested, for at least 24 inpatients as the attending physician during the past 12 months or demonstrate successful completion of an ACGME-or AOA-accredited residency, clinical fellowship or research in a clinical setting within the past 12 months.
Clinical Experience (Reappointment)	Current demonstrated competence and an adequate volume of experience with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes. Evidence of current ability to perform privileges requested is required of all applicants for renewal of privileges.
Additional Qualifications	If called for patient care, all members of the Family Medicine Clinical Service must be able to respond within 30 minutes or have an alternate who can respond within 30 minutes.

KHMC	KHMB	KHTR	SOIN	KHGM	KHDO	KHHM	
							Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
							- Currently granted privileges
							Family Medicine - Rural Health Clinics (RHC) Core Privileges
							Evaluate, diagnose, and treat disorders of the circulatory, dermatologic, respiratory, endocrine, metabolic, musculoskeletal, hematopoietic, gastroenteric, neurologic, renal, basic psychiatric and genitourinary systems.
							Minor outpatient procedures reflective of their scope of practice
							Order diagnostic tests and services
							Perform history and physical exams
							Visit established patients in the inpatient setting and review the medical record, consult with the inpatient attending providers, and observe diagnostic or surgical procedures with the approval of the attending physician or surgeon

Obstetrical and Gynecological Privileges - LEVEL I

Qualifications

Clinical Experience (Initial) Privilege Criteria: As for INPATIENT family medicine core

Clinical Experience (Reappointment) To be eligible to renew Level I privileges for family medicine in Ob/Gyn, the applicant must have demonstrated competence and an adequate volume of experience (24 inpatients) with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation including outcomes for the obstetrical patient. Evidence of current ability to perform privileges requested is required of all applicants for renewal of privileges.

KHMC	KHMB	KHTR	SOIN	KHGM	KHDO	KHHM	
							Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
							- Currently granted privileges
							Admit, evaluate, diagnose, and non-surgical management of the female patient with common gynecologic and obstetrical problems, for example, abnormal uterine bleeding, infections of the GU tract, benign and malignant neoplasms, sexual assault, menopause and geriatric gynecology, medical diseases during pregnancy, such as hypertension, and ectopic pregnancy. Procedural skills necessary for such care include: gynecological examination, removal of vaginal foreign body, repair of minor vaginal trauma, culdocentesis, cervical biopsy, and polypectomy, IUD insertion and removal. Other more specialized privileges may be requested at this level and approved based on documented training experience and demonstrated competence.
							Specialized Privileges
							D & C for incomplete abortion
							Diagnostic D & C

Obstetrical & Gynecological Privileges - LEVEL II

Qualifications

Education/Training

Completion of the three-year family practice residency included a minimum of three months or greater obstetrical experience and/or have documented experience for and demonstrated competence.

AND

A supporting letter for those privileges from the director of obstetrical training in the applicant's residency or from the chief of the obstetrical clinical service of the hospital where privileges were previously held.

AND

Demonstrated current competence and evidence of the performance of at least 12 deliveries in the past 12 months.

Clinical Experience (Initial)

Privileges Criteria: As for INPATIENT family medicine core

Clinical Experience (Reappointment)

Competence and an adequate volume of experience (20 patients) with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes.

AND

Competency and evidence of the performance of at least 10 deliveries in the past 12 months, and 20 deliveries in the past 24 months.

KHMIC	KHMB	KHTR	SOIN	KHGM	KHDO	KHHM	
							Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
							- Currently granted privileges
							Privileges include all Level I privileges. In addition, care of the obstetrical patient including: evaluation of fetal maturity, feto-placental adequacy, normal cephalic delivery including outlet forceps, exploration of the vagina, cervix and uterus, manual removal of the placenta, episiotomy and repair, pudendal and paracervical block anesthesia, fetal monitoring, diagnostic D & C, and D & C for incomplete AB. Selective induction of labor requires consultation. Family physicians requesting LEVEL II privileges should request and identify one or more obstetrician(s) on Active staff who agree to provide consultation. Family physicians will be monitored according to standards currently established for members of the clinical section of Obstetrics-Gynecology. It will be the responsibility of Family Medicine Clinical Service to evaluate its members according to these standards and alter or rescind privileges accordingly.

Obstetrical & Gynecological Privileges - LEVEL III

Qualifications

Education/Training

Completion of the three-year family practice residency included a minimum of six months of greater obstetrical experience and/or have documented experience for and demonstrated competence.

AND

A supporting letter for those privileges from the director of obstetrical training in the applicant's residency or from the chief of the obstetrical clinical service of the hospital where privileges were previously held.

AND

Demonstrated current competence and evidence of the performance of at least 12 deliveries in the past 12 months.

Clinical Experience (Initial) Privilege Criteria: As for INPATIENT family medicine core

Clinical Experience (Reappointment)

Competence and an adequate volume of experience (20 patients) with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes.

AND

Competency and evidence of the performance of at least 10 deliveries in the past 12 months.

KHMC	KHMB	KHTR	SOIN	KHGM	KHDO	KHHM	Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
							- Currently granted privileges
							Privileges include Level I & II, and selective induction of labor. Augmentation of labor, pharmacologic inhibition of labor requires consultation. Multiple delivery and breech delivery must be requested and approved individually. Other more specialized privileges may be requested at this level and approved based on documented training experience and demonstrated competence. Family physicians requesting Level III privileges should request and identify one or more obstetrician(s) on Active Staff who agree to provide consultation. Family physicians will be monitored according to standards currently established for members of the clinical section of Obstetrics-Gynecology. It will be the responsibility of Family Medicine Clinical Service to evaluate its members according to these standards and alter or rescind privileges accordingly.
							Specialized Privileges
							Cesarean Hysterectomy (emergent) with assistance
							Cesarean Section performance
							D & C for postpartum hemorrhage management and/or retained products
							Fourth degree perineal repair

Pediatric Core Privileges

Description: This is not intended to be an all-encompassing list but rather reflective of the categories/types of procedures included in the core.

Qualifications

Education/Training

Successful completion of an Accreditation Council for Graduate Medical Education (ACGME) - or American Osteopathic Association (AOA)-accredited residency in family medicine.

AND

Current certification or active participation in the examination process, with achievement of certification within six years of completion of residency, leading to certification in pediatrics by the American Board of Family Medicine or the American Osteopathic Board of Family Medicine.

Clinical Experience (Initial)

Applicants for initial appointment must be able to demonstrate provision of care, reflective of the scope of privileges requested, for at least 10 pediatric inpatients in the past 12 months or demonstrate successful completion of an ACGME- or AOA-accredited residency, clinical fellowship, or research in a clinical setting within the past 12 months.

Clinical Experience (Reappointment)

To be eligible to renew core privileges in pediatrics, the applicant must document 40 Category I AMA or 40 category 1A and/or 2A CME hours and meet the following maintenance of privilege criteria: Current demonstrated competence and an adequate volume of experience (20 patient encounters) with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes. Evidence of current ability to perform privileges requested is required of all applicants for renewal of privileges.

Residential Requirements

If called, all members of the Family Medicine Clinical Service in attendance of pediatric patients must be able to respond within 45 minutes. If on-call, the same response time (45 minutes) is in effect.

KHMC	KHMB	KHTR	SOIN	KHGM	KHDO	KHHM	Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
							- Currently granted privileges
							Admit, evaluate, diagnose, treat, and provide consultation to patients from birth to young adulthood (21 years of age) with acute and chronic disease including major complicated illnesses and routine newborn care. May provide care to patients in the intensive care setting in conformance with unit policies. Assess, stabilize, and determine disposition of patients with emergent conditions consistent with medical staff policy regarding emergency and consultative call services. The core privileges in this specialty include the procedures on the attached procedure list and such other procedures that are extensions of the same techniques and skills.
							Arthrocentesis and joint injection
							Attendance at Delivery to Assume Care of Normal Newborns
							Attendance at delivery of high-risk newborns - emergent only
							Burns, superficial and partial thickness
							Cardiac life support, including emergent cardioversion - emergent only
							Endotracheal intubation - emergent only
							I & D abscess, superficial
							Insertion and management of chest tubes - emergent only
							Local anesthetic techniques
							Manage uncomplicated minor closed fractures and uncomplicated dislocations
							Perform simple skin biopsy or excision
							Perform history and physical exam
							Peripheral nerve blocks
							Ligation of extra digit

							Lumbar Puncture - emergent only
							Preliminary EKG interpretation - emergent only
							Placement of anterior and posterior nasal hemostatic packing
							Remove non-penetrating foreign body from the eye, nose, or ear
							Skin tag - ligation
							Suture uncomplicated lacerations
							Suprapubic bladder tap - emergent only
							Umbilical catheterization - emergent only

Pediatric Procedures

Qualifications

- Education/Training** Successful completion of formal training in this procedure or the applicant must have completed hands-on training in this procedure under the supervision of a qualified physician preceptor. Evidence of having performed 2 proctored procedures during training.
- Clinical Experience (Initial)** Demonstrated current competence and evidence of the performance of at least 2 procedures in the past 12 months.
- Clinical Experience (Reappointment)** Demonstrated current competence and evidence of the performance of at least 2 procedures in the past 24 months based on results of quality assessment/improvement activities and outcomes.

KHMC	KHMB	KHTR	SOIN	KHGM	KHDO	KHHM	
							Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
							- Currently granted privileges
							Circumcision
							Frenulotomy

Administration of Sedation and Analgesia

Description: See Hospital Policy for Moderate Sedation

KHMC	KHMB	KHTR	SOIN	KHGM	KHDO	KHHM	
							Click shaded blue check box to request all privileges. Uncheck any privileges you do not want to request.
							- Currently granted privileges
							Moderate Sedation

Acknowledgment of Applicant

I have requested only those privileges for which by education, training, current experience, and demonstrated competency I believe that I am competent to perform and that I wish to exercise at any Kettering Health hospital(s) and I understand that:

- A. In exercising any clinical privileges granted, I am constrained by applicable Hospital and Medical Staff policies and rules applicable generally and any applicable to the particular situation.
- B. Any restriction on the clinical privileges granted to me is waived in an emergency situation and in such situation my actions are governed by the applicable section of the Medical Staff Bylaws or related documents.

Practitioner's Signature

Date

Department Chair Recommendation - Privileges

I have reviewed the requested clinical privileges and supporting documentation and make the following recommendation(s):

	Recommend all requested privileges
	Do not recommend any of the requested privileges
	Recommend privileges with the following conditions/modifications/deletions (listed below)

Privilege	Condition/Modification/Deletion/Explanation

Department Chair Recommendation - Additional Comments

Department Chair Signature

Date